

Frontier Central High School
Mr. Collins
ENG 101 Final Exam

Parents and ENG 101 Students,

The English Department would like to take this opportunity to outline the guidelines and protocols for the June ENG 101 Final Exam. In a unique year, Mr. Charland has provided multiple options for completing the requirements to pass ENG 101.

One of the options allows for the students to take a Final Exam in order to 1) improve their overall average and 2) allow them an opportunity to receive course credit with a 65% or higher on the final assessment. The document from Mr. Charland is available in its entirety on the district website and attached here: [Letter from Mr. Charland regarding 2021 Grading Policy](#)

The ENG 101 teachers will communicate with students, prior to the Final Exam, the potential benefits of taking the exam. If there are any questions concerning the policy in place after our discussions, we ask that you contact the teacher for further details.

As far as the administration of the Final Exam, the ENG 101 teachers have taken every opportunity to ensure that the exam is secure and fair. In order maintain the necessary testing integrity for a Final Exam it will be expected that:

- All remote students have their cameras on and are visible for the duration of the exam.
- All students are present to take the exam when the exam is scheduled. Missing a scheduled exam will result in a 0% for that part of the exam.
- All students are required to 'Turn-In' their exam work at the end of each exam period. Students who do not 'Turn-In' their exams will be given a grade of 0% for that part of the exam.
- All student work is original and of their own doing. Google software has been designed to track plagiarism and will be utilized during the exam to further ensure testing integrity.
- All students will use Google Docs/Forms under their Frontier CSD mail account to complete the exam. Teachers will have, in 'real-time', access to their work through Google Docs/Forms.
- Students will show proof that their cell phones are turned off.

Failure to meet any of the above will result in failure of the Final Exam and potential failure of the course.

The ENG 101 Final Exam will be administered:

- **June 7 - June 11th** during the student's assigned ENG 101 class period.
 - For example; if they have ENG 101 1st period from 7:10 AM to 7:40 AM they will be expected to be present for the Final Exam (in-person or remotely) during that time.
 - If they miss that window, they will receive a 0% for that day's work.
 - **JUNE 9th (Wednesday) will NOT be an exam day due to a district scheduled conflict.**

We appreciate your anticipated understanding and help as we bring this school year to a close.